

Office Lev

Level 3, 2-6 Railway Parade Camberwell VIC 3124

Mail PO Box 1307 Camberwell VIC 3124 Phone in Email in Web ABN

(03) 9959 8960 info@mpgfm.com.au mpgfm.com.au 81 102 843 809

Update Investor Details								
Investor Account Name:								
Investor ID: /								
A. Contact Details								
Remove Existing Contact(s) - list names:								
Existing Contact Additional Contact (include certified copy of photo ID)								
Contact Name:								
Email:								
Telephone Numb	oer:		Mobile:					
Date of Birth:	Date of Birth: / /		☐ Tick if change of Trustee					
B. Address								
Address 1	Add	Remove						
Type:	Residential	☐ Postal	Registered Office	Principal Place of Business				
Street/PO Box No:								
Town/Suburb:			State:	Postcode:				
Address 2	Add	Remove						
Type:	Residential	☐ Postal	Registered Office	☐ Principal Place of Business				
Street/PO Box No:								
Town/Suburb:			State:	Postcode:				
C. Bank Account Details								
Please ensure all details are correct. Incorrect information may result in delays to payments or payments made to the wrong account.								
BSB Number:			Account Number:					
Account Name:								
Bank:			Branch:					
Changes apply to: All Investments The following Investment(s):								
D. Change of Trustee								
Name of Outgoing Trustee:								
Name of New Trustee:								
Documents to include with this form:  ❖ Certified copy of Change of Trustee document  ❖ If Individual: Certified copy of photo ID and complete Sections A and B  ❖ If company: Certified copy of ASIC Search and certified copy of photo ID of each Director								

E. Tax File Number (TFN), Australian Business Number (ABN) OR Exemption						
Provide your TFN and/or claim the appropriate exemption by quoting	the Exemption Code. See section: Notes on completing this form					
Name of Individual (Investor 1):						
TFN of Individual (Investor 1)						
Or Exempti	on Code/Type:					
Name of Individual (Investor 2):						
TFN of Individual (Investor 2) Or Exemption Code/Type:						
Name of Entity (eg Trust/Company/Super Fund)						
TFN of Entity Or Exemption Code/Type:						
ABN Number						
F. Sign Here						
The form must be signed for your instructions to be executed. See section: Notes on completing this form						
Signature:	Signature:					
Print Name:	Print Name					
Role:	Role:					
□ Individual	□ Individual					
Director	Director					
☐ Sole Director & Company Secretary	☐ Sole Director & Company Secretary					
☐ Trustee	☐ Trustee					
<ul><li>□ Power of Attorney (enclose certified copy)</li><li>□ Other:</li></ul>	☐ Power of Attorney (enclose certified copy) ☐ Other:					
Date:	Date:					
Where to send this form						
Investor Relations  MPG Funds Management  PO Box 1307 Camberwell Vic 3124						
Or by email: invest@mpgfm.com.au						
Any questions? Please call us on 1300 668 247						

## Notes on completing this form

- If insufficient space, attach another copy of this form.
- Unless specified the information provided will replace the details currently recorded.
- If no change, leave section blank.

#### A. Contact Details

Where an email address is provided, all correspondence will be sent by email only. Please provide photo ID when changing the name of the contact.

#### B. Address

We are required to record a street address for all accounts. Please ensure you have provided us with your residential address or registered office. Where correspondence by post is selected, all communications will be sent to one address only. To ensure you are kept up to date we recommend you provide an email address (Section A) for receipt of all future correspondence.

### C. Bank Account Details

Complete this section if you want to change the banking details or payment method you have previously provided to us. Your payments can be paid directly into any Australian bank, credit union or building society account. Until you advise otherwise, all future payments will be paid into the nominated account. Neither the Company nor the Registry will be responsible for any delays in crediting distributions to your

nominated account as a result of transaction procedures or errors by any financial institutions. This instruction only applies to the specific holding identified by the Investor ID and name appearing at the top of this form.

### D. Change of Trustee

Complete this section where there has been a change of Trustee. You will be required to provide additional documentation detailed at Section E.

### E. Tax File Number (TFN), Australian Business Number (ABN) or Exemption

Please record your TFN, ABN or the appropriate exemption information. If you are exempt, but have a TFN, we recommend you also provide your TFN in case your circumstances change.

A Company, Partnership, Trust, Super Fund or an Individual can provide either their TFN, or, where the securities are held for a business purpose, their ABN.

For investments held on behalf of another person, such as a child or an aged or invalid person, enter the Trust TFN. If there is no Trust TFN, enter the Trustee's TFN or exemption. Where the investment is held by an adult for a child, the adult is the Trustee.

IMPORTANT: SEE BELOW FOR EXEMPTION CATEGORIES

### **Exemption Categories**

For details about who is exempt, please contact the Australian Taxation Office. To claim your exemption, please enter the number of the pension or benefit you receive from the following list:

Description	<b>Exemption Code</b>	Description	Exemption Code
Aged Pension	44444441	Carer's Pension	44444442
Invalid Pension	44444441	Non-Profit Organisation	55555555
Rehabilitation Allowance	44444442	Service/Veteran's Pension	44444441
Sole Parent's Pension	44444442	Special Benefit	44444442
Widow's Pension	44444442	Wife's Pension	44444442

It is not an offence to withhold your TFN or, where the securities are held for a business purpose, your ABN. However, if you do not provide your TFN or ABN, tax may be deducted from payments of interest and distributions at the highest marginal rate.

This instruction only applies to the specific holding identified by the Investor ID and name appearing at the top of this form.

For more information about Tax File Numbers, Australian Business Numbers and Exemptions please contact the Australian Taxation Office on 1300 781 081.

# F. Sign Here

This form must be signed by all Unitholders of the account. If a corporation, the form must be signed under its common seal, or by attorney. If signed by an attorney, please forward the power of attorney to MPG Funds Management for noting, unless already noted.

Forms which are incorrectly signed will be invalid and will not be processed.